



Kentucky Exposition Center

BOOTH/EXHIBIT CLEANING

ORDER FORM

Control No. _____

Return to:
 SERVICE DESK- KEC
 P.O. Box 37130
 Louisville, KY 40233
 (502) 367-5321
 FAX (502)367-5358

 Name of Show

 Date(s) of Show

! ONLINE ORDERING NOW AVAILABLE AT WWW.KYEXPO.ORG !

PLEASE FILL OUT ORDER BELOW AND ACCOMPANYING PAYMENT FORM:
DISCOUNT ORDERS must be postmarked no later than twenty-one (21) days prior to the first show day of the event. PAYMENT MUST ACCOMPANY ORDER TO RECEIVE DISCOUNT ORDER RATE. NO EXCEPTION
Any orders postmarked after that day will be at the regular order rate.

	RATE PER GROSS				AMOUNT
	SQUARE FT. CLEANED	NO. OF TIMES	DISCOUNT SQUARE FT.	REGULAR SQUARE FT.	
*CARPET CLEANING - Minimum \$25					
_____ Vacuum once before initial opening	_____	_____	15¢	18¢	_____
_____ Vacuum before initial opening and daily thereafter	_____	_____	15¢	18¢	_____
DISPLAY CLEANING - Minimum \$25					
_____ Clean and dust display and furnishings before initial opening	_____	_____	15¢	18¢	_____
_____ Clean and dust display and furnishings before initial opening and daily thereafter	_____	_____	15¢	18¢	_____
*SHAMPOOING BOOTH CARPET - Minimum \$35					
_____ Shampoo once before initial opening	_____	_____	35¢	42¢	_____
_____ Shampoo once before initial opening and daily thereafter	_____	_____	35¢	42¢	_____

* There will be an additional charge for cleaning carpets that are subject to excessive wear and tear such as wood, metal shavings, food sampling, landscaping, etc.
 **All rates based on Gross Booth Area

DETAIL SPECIAL INSTRUCTION

FIRM NAME _____ BOOTH NO. _____

ADDRESS _____ TELEPHONE (____) _____

AUTHORIZED BY (PLEASE PRINT) _____ DATE _____

SIGNATURE _____

Check or Credit Card Number must accompany order, see separate payment form.
Prices subject to change without notice.

Make remittance payable to: Kentucky Exposition Center
 P.O. Box 37130, Louisville, KY 40233-7130

PENALTY CHARGE FOR LATE PAYMENT
 AFTER 30 DAYS (CALCULATED AT
 10% OF UNPAID BALANCE)